

Hamilton Building Access Control

The Rhodes University approved Pegasys Access Control system is currently being installed in the Hamilton Building. This document explains the methods to be used to enter and exit the building.

Entering the Building using the Card Reader

The reader unit usually displays a red light. This shows that the system is active and functioning normally. This is shown in the picture below.



When you swipe a card across the front of the reader, the light will flash green to indicate that the reader has read the card. This is shown in the picture below.



If your card is accepted, the reader light will go solidly green for a few seconds while the door is unlocked. This is shown in the picture below.



If your card is not in the system, the reader will go back to red. This is shown in the picture below.



Exiting the Building

The exit panel has two buttons. The white button at the top is used to exit the building under normal circumstances.

The green button below is a BREAK GLASS button (ie if you push it the GLASS WILL BREAK) and is to be used only in an emergency situation, such as during a fire. Activating this button breaks power to the magnetic lock and the door will open. Please note that this sets off a siren and a fault is triggered on the system.

So please use **ONLY** the white button to exit.

